

**EAST STRATFORD PHASE A&B HOMEOWNERS ASSOCIATION, INC.**

**TOWNHOME RESERVED PARKING FORM AND  
REVOCABLE LICENSE FOR EXCLUSIVE USE OF RESERVED COMMON AREA  
PARKING SPACE**

Homeowner Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

**Please check only one box:**

- As the Owner of the property listed above, I hereby make request for one (1) numbered space, to be located as close to my property as can reasonably be accommodated. I understand that I may not specify the exact space location, and that the numbering/reserved designation will be determined by the Board and/or its vendors. I also understand that I will be entitled to review and either renew or opt out of, at my option, the reserved space during the annual renewal period offered each year. I must take action during this review period to make a change.

As consideration for the exclusive use of my one (1) numbered space and if not done so already, I agree to pay \$1.00 to the Association. Further, I agree pay to all reasonable costs of maintenance and repair of my reserved space during the life of the revocable license.

Lastly, I understand that my exclusive use of this parking space is a **revocable license** given to me by the Board of Directors pursuant to its authority under the Declaration for East Stratford Phase A&B. Upon the sale of my property to which this parking space appertains, my license to the exclusive use of the space will be **automatically revoked**, and the license will cease to exist. Upon the sale of my property, I will no longer be obligated to pay reasonable costs of repair and maintenance of the space. I further understand that it will be the responsibility solely of any subsequent purchaser of my property to apply for an assigned parking space; my space will NOT automatically transfer to any subsequent purchaser.

Name(s) of Persons authorized to call for enforcement of requested parking space:

\_\_\_\_\_  
\_\_\_\_\_

- I waive my right to a reserved parking space within the Common Area of East Stratford Phase A&B Homeowners Association, without prejudice to request a parking space at the next opportunity to do so.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Due Date: March 15, 2024**

East Stratford Phase A&B HOA, Sequoia Management, 13998 Parkeast Circle, Chantilly, VA, 20151. Reserved Parking forms must be postmarked by March 15, 2024 to be valid.

**Continued on Next Page**

## Instructions – 2024 Parking Form

1. *If your parking space is currently reserved:* **ACTION REQUIRED**

- You **still need complete** this form in order to reserve a space, but do not need to **pay** the requisite charges because you have already done so.
- If no action is taken on an existing reserved/numbered space, it **will** revert to an unreserved parking space.

2. *If you do not currently have a reserved parking space:* **ACTION REQUIRED**

- You must complete and return the form before the deadline to reserve a parking space and **pay** the requisite charges or opt out.
- If you wish to waive your reserved space, you must complete and return the form and payment before the deadline.

3. *If you have already waived your reserved space:* **'NO' ACTION REQUIRED**

- You do not need to return this form.

**\*\*\* Reserved Parking forms must be either mailed, emailed, faxed or hand delivered to the Sequoia Management Office NO LATER THAN MARCH 15, 2024 to be valid. \*\*\***

If you have questions concerning the instructions of this form, please email Shannon Cook at [Shannon@sequoiamgmt.com](mailto:Shannon@sequoiamgmt.com) or or call Sequoia Management at 703.803.9641.

Apreciaríamos su cooperación en este problema. Si usted tiene alguna pregunta, por favor llámenos at 703.803.9641